



Terms and Conditions

Updated June 2024

By enrolling my child in Coast Kids AfterSchool Club, I agree that:

- they will attend the session each Thursday afternoon of term time,
- if they are sick or will be absent, I will inform Coast Kids Club of their absence with as much notice as possible (preferably 24 hours),
- I agree to arrange payment for the termly costs. This payment is due no later than week 2 of each term. Additional administrative fees may be incurred for late payments. Subsidies and sibling rates are available on application - we don't want money to prevent anyone from coming along,
- Coast Kids Club takes no responsibility for any loss or damage to children's property while at the programme,
- The sessions finish at 4.30pm. Late pick-ups may incur additional charges, as we need to pay staff to remain on site to care for your child.

Health and Safety

- Coast Kids Club seeks to create a safe and respectful environment for all involved, and will work hard to resolve any issues that arise in a collaborative and restorative way, but reserve the right to discontinue attendance for any children who consistently breach Coast Kids Club conditions, and/or endanger other children, staff or volunteers,
- In the interests of caring well for every child, it's essential that Coast Kids Club is informed of any relevant medical information or other conditions,
- Coast Kids Club staff and volunteers will be guided and governed by Beachlands Baptist Church safety policies, including those relating to working with children and vulnerable people, and emergency procedures,
- In a situation where a child requires medical attention, or their condition jeopardises the safety of other children or staff (e.g. potential contagious diseases), parents (or alternative contacts provided) will be contacted and children will be taken to a quiet, separate space, and will need leave early,
- In an emergency situation, Coast Kids Club staff will take all steps necessary for proper treatment and care of children.

Privacy

- All personal information gathered will be used only to verify identities of families and children, for relevant communication, and to ensure Coast Kids Club is able to keep children safe and secure during the programme,
- Personal details are stored securely and confidentially, as per the Privacy Act 2020,
- At any time, you are able to see and/or change the personal details we hold for your family/child/ren,
- While photos may be taken at times, the use of these photos is restricted by any preferences indicated on the registration form.